



Governance Development

FORTHCOMING EVENTS 2010

OnBoard presents a range of seminars and events aimed at raising awareness of the latest governance developments, equipping boards to deal with concerns and challenges and strengthening the platform to govern effectively.

OnBoard Governance Development

2-6 Cannon Street, London EC4M 6YH

Tel: 020 7551 7724

Fax: 020 7551 7800

Email: info@on-board.org

www.on-board.org

CONTENTS

ABOUT US	3
ONBOARD GOVERNANCE AND LEADERSHIP PROGRAMME:	
SPECIALISED TRAINING SESSIONS	4
SPEAKEASY - OPEN DIALOGUE	10
BOOK CLUB FOR BUSY LEADERS	11
ROUNDTABLE SESSION	14
ADDITIONAL TRAINING AND INFORMATION	15

ABOUT US

OnBoard grew out of a realisation that voluntary organisations need more than good legal support if they are to thrive in today's difficult environment. Our insights and expertise provides us a clear view of the challenges: rapid growth, regulatory change, increasing expectations, and multiplying risks facing third sector organisations.

OnBoard represents a way to serve clients, providing the practical training, development and support they felt they needed. Our goal is to empower organisations by providing cutting-edge techniques and governance theory backed up by the solid legal grounding offered by Bates Wells and Braithwaite. We strengthen organisations to demystify trusteeship, dispelling the many fears surrounding the risks of leadership and restoring the sense of satisfaction to those working on behalf of voluntary and community organisations.

Tesse Akpeki

OnBoard Consultant

tesse.akpeki@on-board.org



SPECIALISED TRAINING SESSIONS

At the end of 2009, OnBoard launched a unique package of leadership and board development: 10 practical sessions examining a wide range of key governance topics. Places are still available to book on the final four sessions.

The series is based on feedback from OnBoard Programme participants and has a great range of features which will go a long way in ensuring sustainability in governance practices. The design integrates the unique collaboration between legal and governance experts, the highest quality advice and support, and practical strategies that will make measurable difference to the effectiveness of your organisation, advisors and the board. Participants will have access to tools and templates to use in their organisations.

Sessions are designed to be a small group to enable maximum involvement, support and engagement to participants.

Legal sessions will have a BWB solicitor in attendance who will present as well as give advice on the applications of the range of tools and templates in the resource pack. We also bring in experts on a range of topics.

Enhancing governance...

The unique collaboration between legal and governance experts ensures the highest quality advice and support, making a measurable difference to the effectiveness of your organisation. As well as access to high quality legal and governance expertise, participants will have access to tools and templates to use in their organisations. These practical sessions are aimed at raising awareness of the latest governance developments, equipping boards to deal with concerns and challenges and strengthening the platform to govern effectively. The series has a great range of features which will go a long way in ensuring sustainability in your practices.

- Understand the latest landscape in the Third Sector
- Explore the latest models of transformation and leadership
- Find ways to involve different stakeholders
- Introduce the latest tools and best practices
- Use leading edge practical experience and research to provide insight into current problems
- Explore the role of the Board in a recession
- Discuss ways of leading out of a recession
- Interactive workshops and networking opportunities to exchange ideas and governance intelligence

Benefits to accessing the OnBoard Governance and leadership Programme

- Detailed updates on board-governance related issues
- Access to legal expertise and experienced governance consultants
- Time for sharing experiences and debating thorny issues
- Approaches for visionary, vigilant and vital leadership and transformation
- Strategies for accurate problem diagnosis; productive and proven practices
- Ways to deal with problems before they become crises
- Handy techniques to manage change and transition

Delegates will receive comprehensive training packs and have an opportunity to network with peers and experts.

Module 7 **Enhancing the strategic presence of the board**

Date: Wednesday 16 June 2010

Time: 1.00pm-5.00pm

Venue: OnBoard, 2-6 Cannon Street, London EC4M 6YH

Price: Each 4 hour session is £250 (exc VAT). Includes refreshments and resource material. Special offer: Book 3 modules in the series for £700, or all 4 remaining modules for £800. Offer Includes the 'Training the Trainers' Session, which is a one day course

- Board members as strategic thinkers and planners - increasing engagement and input
- Policies and processes that help identify changing environments and timely adjustments
- Developing performance indicators, competencies and the dashboard
- What to measure - how to do it, impact and outcome measurements
- Dealing with ineffectiveness
- Strategic development for success.

For more information or to book please contact Mona Rahman on 020 7551 7724 or email info@on-board.org, quoting reference "Module 7"

Module 8 **Governance & Employment**

Date: Wednesday 15 July 2010

Time: 1.00pm-5.00pm

Venue: OnBoard, 2-6 Cannon Street, London EC4M 6YH

Price: Each 4 hour session is £250 (exc VAT). Includes refreshments and resource material. Special offer: Book 3 modules in the series for £700, or all 4 remaining modules for £800. Offer Includes the 'Training the Trainers' Session, which is a one day course

Lucy McLynn (partner in the BWB Employment Law department) will take participants through the key issues:

- Employment rights and responsibilities
- Recruiting for success
- Raise awareness of trustee roles and responsibilities related to good employment practice

- A board perspective: the session will deal with hiring, supporting and retaining the CEO
- Identify the appropriate level of involvement for a board of trustees
- Clarify the legal employment framework to govern and manage effectively.
- The new Equality Act 2010, what's changed?
- Hiring Horrors and how to avoid them

For more information or to book please contact Mona Rahman on 020 7551 7724 or email info@on-board.org, quoting reference “Module 8”

Module 9

Specialist Governance Session (Chair & CEO Only Session)
Special Leadership Session for Chairs and CEO's

Date: Wednesday 8 September 2010

Time: 1.00pm-5.00pm

Venue: OnBoard, 2-6 Cannon Street, London EC4M 6YH

Price: Each 4 hour session is £250 (exc VAT). Includes refreshments and resource material. Special offer: Book 3 Modules in the series for £700, or all 4 remaining modules for £800. Offer Includes the 'Training the Trainers' Session, which is a one day course

- The role and impact of Chairs
- Board/CEO Engagement: Bridging the governance gap
- Handling different conflict solutions
- Chairs as facilitators
- Dealing with 'the elephant in the room'
- Categorising different types of 'difficult issues'
- Removal of trustees (a legal perspective)
- Approach to having difficult conversations
- Working with difficult trustees
- Codes of conduct for trustees
- Traps to avoid
- Hints, tips and takeaways for Chairs and CEO's

For more information or to book please contact Mona Rahman on 020 7551 7724 or email info@on-board.org, quoting reference “Module 9”

Module 10 **Re-run: Essential Guide for Board Transformation ('Training the Trainers')**

Date: Wednesday 20 October 2010

Time: 9.30am-4.00pm

Venue: OnBoard, 2-6 Cannon Street, London EC4M 6YH

Price: Each 4 hour session is £250 (exc VAT). Includes refreshments and resource material. Special offer: Book 3 modules in the series for £700, or all 4 remaining modules for £800. Offer Includes the 'Training the Trainers' Session, which is a one day course

A 1-day event for those who support trustees. Designed for anyone working with boards: professional trainers, consultants, trustees and development officers as well as staff members for whom developing the board is part of a wider role.

Getting the best from the board

With the growing awareness of the positive impact a good development strategy on a trustee board, this session offer effective, targeted training to meet the specific needs of organisations, delivering programmes that produce measurable improvement in the quality of governance. How do you keep on top of the new techniques and regulatory requirements? How do you know when a certain development approach is right for a particular organisation?

The information you need...

Practical in focus, The Essential Guide to Board Development gives participants insights into the latest trends. Qualified experts in the field offer tips, techniques, strategies and personal insights in a range of seminars and workshops. Topics include:

- The principles of good governance
- Strategies for working effectively with voluntary and community sector boards
- Online resources in governance and trusteeship
- Dealing with new regulations

- Putting the Code of Governance for the Voluntary and Community Sector into practice
- Setting trustee behaviour standards to enhance good governance
- Understanding board roles and responsibilities
- Improving board / Chief Executive relations
- Dealing with board dynamics and building relationships
- Encouraging a problem solving approach in the boardroom
- Partnership working

For more information or to book please contact Mona Rahman on 020 7551 7724 or email info@on-board.org, quoting reference “Module 10”

Module 11

Legal and Regulatory Basics for Boards

Date: Tuesday 23 November 2010

Time: 1.00pm-5.00pm

Venue: OnBoard, 2-6 Cannon Street, London EC4M 6YH

Price: Each 4 hour session is £250 (exc VAT). Includes refreshments and resource material. Special offer: Book 3 modules in the series for £700, or all 4 remaining modules for £800. Offer Includes the ‘Training the Trainers’ Session, which is a one day course

- Legal and Regulatory Basics for Boards
- Board member roles and responsibilities
- Obligations, duties and compliance issues
- Strategies for protecting board members from personal liability
- Conflict of interest
- Payment to trustees and expenses
- Policy development
- The Code of Governance

For more information or to book please contact Mona Rahman on 020 7551 7724 or email info@on-board.org, quoting reference “Module 11”

SPEAKEASY - OPEN DIALOGUE (By invitation only)

Blended Voices & Diverse Perspectives: the promise, the challenge, and the reward.

Date: Thursday 24 June 2010

Time: 4.00pm registration, start 4.30pm-6.30pm (includes networking)

Venue: OnBoard, 2-6 Cannon Street, London EC4M 6YH

Price: Free

This dialogue will go beyond data and theory to honestly assess the impact and challenges of transforming leadership through diversity and inclusion. How well is your organisation leveraging your board members' perspectives and experiences? How well is it developing the leaders you need? What are your aspirations, challenges, rewards and lessons learned? The discussion will explore what today's leaders must do to initiate, influence and advance the governance and leadership opportunities of tomorrow. What strategies can be advanced to develop the pipeline of new leaders?

Please express your interest by emailing Mona Rahman at info@on-board.org or on 020 7551 7724 to attend what promises to be an interesting, useful and timely event.

BOOK CLUB FOR BUSY LEADERS

Join OnBoard's Book Club Meetings with a Difference

- Get to know more about the latest thinking
- Honour the ideas of forerunners
- Take part in small group discussions
- Access resources that link theory, research and practice
- Get to meet some of the authors
- Connect with poetry in the boardroom
- Network with peers

'For me the book came alive and I was really inspired me by the Case Studies and practical applications' (Book Club Participant)

We are aware of your busy schedules and for this reason, individuals attending do not need to have read the book. You will receive a summary of the book and sufficient information to get a better picture of the context, the issues raised and the framework for discussion.

The Five Dysfunctions of a Team by Patrick Lencioni

Date: Tuesday 6 July 2010

Time: 5.00pm registration, start 5.30pm-7.30pm (includes networking)

Venue: OnBoard, 2-6 Cannon Street, London EC4M 6YH

Price: £25

Building better teams can and usually does have an impact that goes beyond the walls of the board room or office, yet it is extremely hard to achieve. It requires levels of courage, discipline and emotional energy. Lencioni reveals the five dysfunctions that go to the very heart of why teams - even the best ones - often struggle. He outlines a powerful model and actionable steps that can be used to overcome these common hurdles and build a cohesive effective team.

When it comes to helping people find fulfilment, there is nothing more important than teamwork. It provides a sense of connection, belonging and enhances productivity. Book club participants will hear about practical tools to help implement the concepts in the Five Dysfunctions of a Team which enable teams to be functional and effective.

For more information or to book please contact Mona Rahman on 020 7551 7724 or email info@on-board.org, quoting reference "Book Club 2"

Meet the author: Lois Graessle, co-author of Meeting Together

Date: Thursday 16 September 2010

Time: 5.00pm registration, start 5.30pm-7.30pm (includes networking)

Venue: OnBoard, 2-6 Cannon Street, London EC4M 6YH

Price: £25

Meet the author: Lois Graessle is co-author of Meeting Together (more information can be found at www.meetingtogether.org). This excellent publication offers practical tools, approaches and tips to transform meetings - which ultimately can, in the words of the authors, change the world!

For more information or to book please contact Mona Rahman on 020 7551 7724 or email info@on-board.org, quoting reference "Book Club 3"

ROUNDTABLE SESSION

Focus on Leadership

Date: Thursday 2 December 2010

Time: 4.00pm registration, 4.30pm-7.00pm (includes networking)

Venue: OnBoard, 2-6 Cannon Street, London EC4M 6YH

Price: £25

Outstanding leadership is essential for good governance. This can be underpinned by good governance practices, governance models and approaches that are fit for purpose, and anticipating and recognising trends internal and external to the organisation. How can you engage and motivate your board members? OnBoard consultant Tesse Akpeki brings the latest thinking, ideas and approaches in governance. Participants will be encouraged to share their issues, concerns, successes and thinking. At the end of this event, participants will have a menu of practices that work, links between theory and practice and steps that will bolster behavioural governance.

For more information or to book please contact Mona Rahman on 020 7551 7717 or email seminars@bwbllp.com, quoting reference "Focus on Leadership".

ADDITIONAL TRAINING AND INFORMATION

Bespoke Courses

OnBoard offers bespoke courses to strengthen board governance practice. Our expertise allows us to pinpoint problem areas and create individualised plans focusing resources where they most make a difference. Our governance and leadership sessions can be tailored for single boards or offered as an open course with a mixed group.

Cancellation Policy

Cancellations will be accepted up to 3 weeks (21 days) before the event. Refunds will not be made for any bookings after this date and an administration charge of £25 will automatically be applied. However you can send a substitute in your place, but if a replacement delegate cannot be found in time a refund will only be made on a case by case basis.

Keeping in Touch

If you would like to receive future OnBoard updates by email, or let us know about a change in your contact details, please email info@on-board.org, call 020 7551 7724, or write to us at OnBoard Governance Development, 2-6 Cannon Street, London EC4M 6YH



Governance Development

2-6 Cannon Street, London EC4M 6YH. Telephone 020 7551 7724 Fax 020 7551 7800
info@on-board.org www.on-board.org



OnBoard® is an initiative of Bates Wells & Braithwaite

Printed on paper from sustainable forests